

Business Analyst

We are looking for a business analyst to join our team. You will engage our client to elicit their requirements, work closely with the project manager and development team to help deliver high quality solutions. Your main tasks will include performing detailed requirements analysis, documenting processes, and performing some user acceptance testing.

Responsibilities

- Gather requirements from stakeholders to define and document requirements for software products or services.
- Analyzing the requirements to come up with project plan and project / system analysis.
- Creates documentation including requirements, user stories, acceptance criteria, workflows, specifications and wireframes.
- Act as the liaison between the business team and the technical team members through the solution delivery process.
- Ensure efficient communication across levels and stakeholders.
- Responds proactively to both business and project issues and escalates appropriately.
- Make contributions in the development of test plans and test scripts and perform test execution as required.
- Provide user instruction, training and support to resolve application issues.

Qualifications

- Bachelor's degree or higher in IT, computer science or related field
- Exceptional interpersonal, communication and presentation skills
- Strong analytical skills
- Strong problem solving and decision-making skills
- Detail oriented, analytical and inquisitive
- Target driven and self-motivated

